

FORM-A: STATEMENT OF IMMOVABLE PROPERTY RETURN FOR THE YEAR _____ / ON FIRST APPOINTMENT AS ON _____

1. Name of Officer (in full): _____
2. Service to which the officer belongs: Indian Administrative Service
3. Cadre & Batch: _____
4. Present Pay: _____
5. Present Post held: _____

Name of District, Sub-Division, Taluk & Village or City in which property is situated (full location & postal address)	(1)	Name & Details of Property, Housing, Lands and Other Buildings	(2)	Cost of Construction / Acquirement (and year when purchased) including of land in case of house	(3)	Present Value *	(4)	If not in own name, state in whose name held & his/her relationship to the Govt. Servant	(5)	How acquired, whether by purchase, lease **, mortgage, inheritance, gift or otherwise with date of acquisition & name with details of person(s) from whom acquired.	(6)	Annual Income from property	(7)	Remarks	(8)

Date: _____

Signature.....

Note: Please read the notes overleaf before filling up the form.

Designation.....

NOTES

- 1) *
- 2) **
- 3) The declaration form is required to be filled in and submitted by every member of Class I and Class II services under relevant provisions of Conduct Rules and the first appointment to the Service and thereafter, at the interval of every twelve months, giving particulars of all immovable property owned, acquired or inherited by him or held by him on lease or mortgage, either in his own name or in the name of any member of his family or in the name of any other person dependent on Government Servant.
- 4) The wording 'No Change or No Addition or As in previous year' may be avoided and all details filled up.
- 5) AIS Officers are requested to fill the form in duplicate.

FORM – 'B'

STATEMENT OF MOVABLE PROPERTY FOR THE YEAR _____ / ON FIRST APPOINTMENT AS ON _____

- 1) Name of the Officer (in full)
- 2) Present Post held
- 3) Service and Cadre
- 4) Present Pay

3) Cash, Bank Balance, Credit, Insurance Policies, Shares, Debentures etc.

Sl. No.	Description of the item	Value (Rs)	If not in own name state in whose name (wife, child dependant, other relation or benamdar) the asset is.	Date & manner of acquisition	Remarks
(1)	(2)	(3)	(4)	(5)	(6)

*Inapplicable clause to be struck off.

Signature :

Date :

FORM – 'B'

- (i) Other movable (including jewellery and other valuables, motor vehicles, refrigerators and other articles worth two months' basic pay of the officer and over for each item). In all returns, the value of items of movable property worth less than two months basic pay in value may be added and shown as a lump sum. The value of articles of daily use such as clothes, utensils, crockery and books need not be included in such returns.

Sl. No.	Description of the item	Value (Rs)	If not in own name state in whose name (wife, child dependant, other relation or benamdar) the asset is.	Date & manner of acquisition	Remarks
(1)	(2)	(3)	(4)	(5)	(6)

*Inapplicable clause to be struck off.

Signature :

Date :